

## Information for Poster Presenters

If you have any questions relating to your poster presentation, please contact the congress team on +44 01454 642245 or at [ects2016@bioscientifica.com](mailto:ects2016@bioscientifica.com)

### Displaying your poster

- Boards will be available from 15:00 on Saturday May 14 2016.
- All posters should be in place by 10:00 on Sunday 15 May 2016, and remain on display until 13:00 on Tuesday 17 May 2016.
- All posters should be removed by 15:30 Tuesday 17 May 2016.
- Please bring your own materials for fixing your poster to the board. The recommended material is board PINS.

### Presenting your poster

- All posters should be displayed throughout the entire meeting in the poster hall.
- Authors must attend their posters at the times specified.**
- Attended poster sessions with authors present at their poster are:

#### 16:45-17:45 on Sunday 15 May – Odd Poster Numbers only

#### 16:45-17:45 on Monday 16 May - Even Poster Numbers only

- Posters should also remain displayed, but do not need to be attended, for the non-attended poster sessions.

### Poster preparation

Each presenter will be allocated one numbered board, the total usable area of which is 95 cm width and 150 cm height.

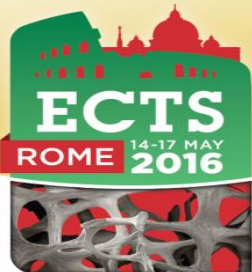
1. 150 cm High x 95 cm Wide (Portrait Style)

**THIS IS THE MAXIMUM SIZE ALLOWED FOR YOUR POSTER!**

2. Your poster needs to be attached using pins. A limited amount will be available in the poster area, but all authors are advised to bring their own supply.
3. Posters are usually more attractive when mounted onto a single background rather than being mounted on the board as several separate sheets.
4. The organisers will provide the poster board numbers.
5. You are invited to bring copies of your poster on A4 sheets to hand out to interested delegates.

### Disclosure

- All posters must contain a declaration of **Conflict of Interest** in the summary of the poster.
- If the research was supported by a pharmaceutical company you must indicate the company's role in analysing the data or preparing the poster.



### Organising your poster

We suggest the following format for the organisation of your poster:

- Title** The title of your submitted abstract
- Authors** Who was involved, and their affiliations
- Introduction** A statement about the aims and objectives of the study
- Methods** A description of the methodology that you have adopted, including any assumptions
- Results** Include examples of the main results of the study
- Conclusions** List the main findings and your thoughts about how the work could be progressed further

### Formatting your poster

1. Keep fonts simple and use one or two different fonts only
2. Font size – your poster should be easily legible at a distance of 1.5 metres. We recommend the following minimum font sizes: Title **84 pt** Authors/addresses **42 pt** Section Headings **30 pt** Text **24 pt**
3. Keep use of colour to a minimum
4. Maintain a consistent style
5. Keep text to a minimum
6. Neutral colours work better as a back ground than bright colours
7. Make use of graphics where possible
8. Only include what is absolutely necessary
9. Do not overload tables and figures with information
10. Be selective when showing results
11. Check spelling
12. Above all, keep it simple

### No shows

Submission of an abstract constitutes a commitment by the author(s) to present the abstract as accepted. Expenses associated with the preparation, submission and presentation of an abstract are the responsibility of the presenter(s)/author(s). No shows will be logged by the organisers. An author failing to present accepted material at two or more meetings will be asked to register in order for their abstract to be considered for acceptance by the scientific committee. If no registration is received their abstract(s) will be withdrawn prior to publication.

### ECTS 2016 Congress Team

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